Dear Parents of ________________________________,

Report cards will be issued on________________________. In the meantime, this report is being issued to indicate your child’s current academic progress.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Progress</th>
<th>Effort</th>
<th>Ways To Improve</th>
</tr>
</thead>
<tbody>
<tr>
<td>READING</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WRITING</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MATHEMATICS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SCIENCE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOCIAL STUDIES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPELLING</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Progress/ Effort key:  
O = Outstanding  
S = Satisfactory  
N = Needs Improvement

Ways to Improve Key:
1. Pay attention in class
2. Use classroom time wisely
3. Follow directions
4. Study for tests
5. Make up missing assignments
6. Complete homework
7. Read nightly
8. Follow school & class rules
9. Attendance ____ Absences ____ Tardies

A careful check of your child’s work will further inform you of his/her progress. If you have any questions, or desire a conference, please contact me. Please sign and return this report with your child. Thank you.

Teacher’s Signature: ____________________________________________

Comments: ______________________________________________________

Parent/ Guardian Signature: ________________________________________

Comments: _______________________________________________________

WHITE: Parent– return signed copy to school  YELLOW: Parent Copy  Pink: School Copy  9/06